

## Terms of Reference – Design Consultant

### **Consultancy for the interior designing of customer service area**

Business Services provided by the Ministry of Economic Development are the first point of interaction with all prospective entrepreneurs and the Government. Government has allocated a number of resources in the past 3 years to increase accessibility of business services and as a result, total number of new entrants to the business arena has increased tremendously

In order to cater for the growing demand for business services, it is important that ICT is deployed to a greater extent. Therefore, the Ministry of Economic Development hereby invites competent individuals to submit letter of application to deliver the following outputs.

### **Expected Outputs**

- 1. Design of the customer service area of Ministry of Economic Development with the following basic services.**
  - 5 self-service kiosks
  - 5 service counters
  - Seating capacity for 30 customers
  - Led video wall (compatible with existing systems) for display of ministry's announcement and videos on screen
  - Token number display system
- 2. Develop Bills of Quantity/Bills of Materials for the delivery of item 1 along with necessary equipment.**

### **Duration of consultancy**

The duration of this consultancy will be for 2 months.

### **Remuneration**

The total remuneration package will be **MVR 35,000**

### **Qualification**

- Relevant degree in relevant field
- Minimum 5 years' experience in the field

